

# **BYLAWS OF THE CAMERON ISD SCHOOL HEALTH ADVISORY COUNCIL**

## NAME:

Cameron ISD School Health Advisory Council

## MISSION:

The purpose of the CISD School Health Advisory Council (SHAC) is to assist in providing the necessary health services and education to children and their families. The committee is comprised of parents, community members and CISD staff. This council advises in the health program, planning, operations, and evaluation.

To summarize, the committee:

1. Provides input into health program planning
2. Assists in solving health program problems.
3. Evaluates the Health Program.
4. Facilitates provision of health services and education.

## MEMBERSHIP:

1. Membership shall include a range of members—anywhere from 7-20 individuals—consisting of, but not limited to, volunteers from the community, parents, students, administrators, teachers, a member of the health community, doctors, etc. Majority of members must be non-district employees.
2. The individuals shall be nominated to be a member of the committee by chairperson and approved by the committee.
3. Any member of the community is eligible to serve on the committee.
4. Each individual shall have one vote.
5. Resignations will be accepted in writing only.
6. The committee must contain five parents who are approved by the Board of Trustees.

## MEETINGS:

1. Four meetings will be held each school year. Additional meetings will be called only if deemed necessary by the chairperson. Locations of the meetings will be announced two weeks prior to the meetings with notifications by mail.
2. Robert's Rule of Order shall govern the meetings.

OFFICERS:

Officers (chairperson, secretary) shall be voted on by the committee, with a simple majority winning the position. The Chairperson or Co-Chair may not be a school employee.

VOTING PROCEDURES:

Two –thirds of the members present must vote for a motion in order to approve it.

COMMITTEES:

A sub-committee format may be used to more efficiently address curriculum issues.

COMMUNICATIONS:

All minutes for SHAC will be filed in the Cameron ISD Administration Office, 304 East 12<sup>th</sup>, Cameron, Texas.

ADMENDMENTS:

1. Bylaws should be approved by charter members with the date of approval noted on all copies.
2. Copies will be made available to all new members and appropriate school personnel.